

**NOTICE OF JOINT REGULAR MEETING & AGENDA
BUFFALO HIGHLANDS METROPOLITAN DISTRICT NOS. 1-3**

November 21, 2024
10:30 A.M.

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/83700206297?pwd=I9y54npqnYvYZGiGRaYZWqJiqF0C1N.1>

Meeting ID: 837 0020 6297
Passcode: 509322
Call: 720-707-2699

Boards of Directors for District Nos. 1-3

Michael Matthew Hengel, President	Term to May 2027
Jason J.W. Pock, Secretary	Term to May 2027
Blake Amen, Treasurer	Term to May 2027
VACANT	Term to May 2025
VACANT	Term to May 2025

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Ratification of Minutes from December 7, 2023 Organizational Meeting (**enclosure**)
- b. Approval of Payment of Claims May (\$2,284.08) and August (\$3,782.84) (**enclosure**)
- c. Approval of Financial Statements as of September 30, 2024 (**enclosure**)
- d. Adoption of Resolution No. 2024-11-01: 2025 Annual Administrative Resolution (**enclosure**)
- e. Adoption of Resolution No. 2024-11-02: Joint Amended and Restated Public Records Request Policy (**enclosure**)
- f. Adoption of Resolution No. 2024-11-03: Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer (**enclosure**)
- g. Adoption of Resolution No. 2024-11-04: Resolution Calling May 2025 Election (**enclosure**)
- h. Approval of Proposed General Liability Schedule and Limits and Authorize Approval to Bind Coverage (**to be distributed**)
- i. Approval of Independent Contractor Agreement with Heatherly Creative, LLC for Website Maintenance and Remediation Services (**enclosure**)
- j. Approval of 2025 Engagement Letter with Schilling & Company, Inc. for District Accounting Services (**enclosure**)

4. FINANCIAL MATTERS

- a. Public Hearings on 2025 Budget and Consider Adoption of Resolution Nos. 2024-11-05 (District No. 1), 2024-11-06 (District No. 2), and 2024-11-07 (District No. 3) Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosures**)

5. OTHER BUSINESS

6. ADJOURNMENT